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EXCEL TRAINING MANUAL

SECTION I: What is Excel? Microsoft Excel is a spreadsheet application that is commonly used for a variety of uses. At its

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core, Excel is a table consisting of rows and columns. Excel is composed of rows and columns and uses a spreadsheet to display data. Features include: calculation, graphing tools, pivot tables, and a macro programming language

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Microsoft Excel is a program that provides worksheets comprised of rows and columns. Data can be stored in the worksheet, also called a spreadsheet, similarly to a Microsoft Word table, but the power of Excel is its ability to perform simple to complex mathematical calculations, and other functions.

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features and how to use or create formulas and functions. The book is suitable for those who have experience in the use of Microsoft Excel and want to develop useful new skills. The book is also suitable for those who have good Microsoft Excel skills and who want to learn more about Microsoft Excel or just to consolidate their existing knowledge.

The world's most popular spreadsheet program is now more powerful than ever, but it's also more complex. That's where this Missing Manual comes in. With crystal-clear explanations and hands-on examples, Excel 2013: The Missing Manual shows you how to master Excel so you can easily track, analyze, and chart your data. You'll be using new features like PowerPivot and Flash Fill in no time. The important stuff

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Formula What the VLOOKUP formula does The parts of a

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for the publication of Alberto Ferrari and Marco Russo's upcoming retail book, *Analyzing Data with Power BI and Power Pivot for Excel* (ISBN 9781509302765). Go to the book's page at the Microsoft Press Store here for more details:<http://aka.ms/analyzingdata/details>. Learn more about Power BI at <https://powerbi.microsoft.com/>.

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